



Letter of Agency (LOA) for Residential Telephone Number Porting

Thank you for choosing Conexon Connect, LLC ("Conexon"), as your new telephone services provider. If desired, you may continue to utilize your existing telephone number with Conexon instead of having a new telephone number assigned to you. To transition your current telephone number to the Conexon network, Conexon must work with your current telephone services provider to ensure your telephone number is properly transferred and your service is not interrupted.

By completing all required information below and signing this LOA, you authorize Conexon to contact your existing telephone service provider and initiate porting of your telephone number.

Please provide the following information regarding your account with your CURRENT voice services provider (Not Conexon):

Current Phone Provider: _____

Account Number: _____

Name on Account (Billing Name): _____

Service Address (Must reflect the Service Address on record with your current Telephone Services Provider which may be different from your current Billing Address and cannot be a PO Box):

Service Street Address: _____

City: _____

State: _____

Zip Code: _____

Telephone number to be Ported: _____

Please Note: if multiple telephone numbers will be ported, a separate LOA form must be completed for each ported number

PLEASE DO NOT PLACE ANY NEW SERVICE ORDERS OR DISCONNECTS WITH YOUR CURRENT SERVICE PROVIDER ON YOUR CURRENT ACCOUNT, AS THIS WILL CAUSE A DELAY IN PORTING YOUR NUMBER.

PLEASE DO NOT CONTACT YOUR CURRENT SERVICE PROVIDER TO DISCONNECT SERVICE AS THIS WILL STOP THE PORTING PROCESS. YOU MUST KEEP YOUR EXISTING SERVICE UNTIL THE PORTING PROCESS IS SUCCESSFULLY COMPLETED.

PLEASE ENSURE ALL INFORMATION PROVIDED ON THIS FORM EXACTLY MATCHES THE INFORMATION ON YOUR MOST RECENT TELEPHONE BILL.

Signature:

By signing below, I confirm that I am the owner of the Current Account Number identified above and I authorize Conexon to transfer my current telephone number to Conexon so that Conexon may provide telephone service to me. I authorize Conexon to obtain and utilize billing and other information required to complete my telephone number transfer. I select Conexon as my new telephone service provider for all local calls, intrastate toll calls, and interstate toll calls and international calls for this telephone number.

Printed Customer Name: _____ Date: _____

Customer Signature: _____